



Taking responsible
action for the
future...



Diploma
Programme

PIONEER IN TURKEY, MODEL FOR THE WORLD

KARTAL ANADOLU İMAM HATİP LİSESİ

IB DIPLOMA PROGRAMME

ADMISSION POLICY

KAIHL Mission Statement

Our mission is to develop open-minded, reflective and principled individuals who accept an active role in seeking to make things better and prioritize change, set good role models for the society with moral sensitivity, contribute to the humanity, show leadership, and demonstrate risk-taking.

1. What is an IB DP Education?

The IB Diploma Programme (DP) was established in 1968 to provide an international education that would enable young people to better understand and manage the complexities of our world, and to provide them with the skills and attitudes to take action to improve it. Such an education was grounded in the more progressive educational thinking of the time but also in the belief that the world could be made better through an education that focused on concepts, ideas and issues that crossed disciplinary, cultural, national and geographical boundaries.

The DP sought to provide students with a truly international education—an education that encouraged an understanding and appreciation of other cultures, languages and points of view.

2. Program Model

The Diploma Programme provides a challenging, internationally focused, broad and balanced educational experience for students aged 16 to 19. Students are required to study six subjects and a curriculum core concurrently over two years. The programme is designed to equip students with the basic academic skills needed for university study, further education and their chosen profession. Additionally the programme supports the development of the values and life skills needed to live a fulfilled and purposeful life.

The learner profile and the core are positioned at the centre of the programme, reflecting the priority given to affective disposition as well as cognitive development, and a concern with developing competent and active citizens as well as subject specialists. The core requirements of theory of knowledge (TOK), the extended essay and creativity, activity, service (CAS) broaden the educational experience and challenge students to apply their knowledge and understanding in real-life contexts.

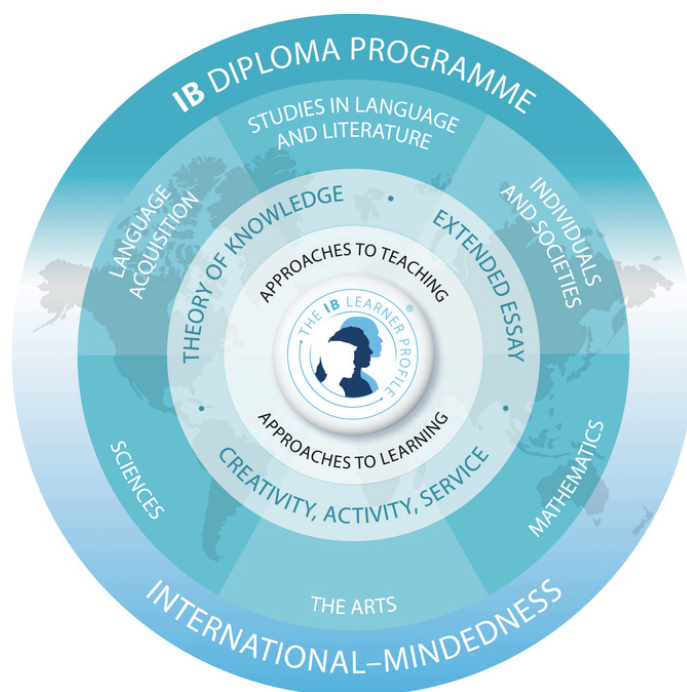


Figure 1
The Diploma Programme model

Students study six subjects concurrently. These include two languages, one subject from individuals and societies, one science, one mathematics subject, and one subject from the arts or another subject from the other groups.

It is essential that a pre-university education equips students with the depth of discipline-specific knowledge and skills that they will need to follow their chosen university course and for use later in their professional lives. Specialization is encouraged in the DP by expecting students to study three (with the possibility of studying four) subjects at a higher level (HL). This is balanced with a requirement for breadth by expecting students to study three more subjects at standard level (SL) (or two when four HL subjects are completed).

- HL courses represent 240 teaching hours. (360 lesson hour)
- SL courses represent 150 teaching hours. (225 lesson hour)

3. Diploma Programme at KAIHL

At KAIHL DP candidates are first admitted to pre-IB programme in the 1st term of year 10 during which candidates are assessed holistically through their competency, ability to use different skills, adaptation to the programme, and grades. The pre-IB course is not a formal part of the DP programme, but acts as equivalent to the first term of the IB Diploma Programme.

The Diploma Programme starts at the 2nd term of year 10 at KAIHL and finishes at the 1st term of year 12 after sitting DP examinations in November. This enables the students to allocate necessary time to study for the national university examinations.

DP subjects offered at KAIHL are;

Group	Subject	Level
Group 1: Studies in language and literature	Turkish A	HL / SL
Group 2: Language acquisition	English B	HL / SL
	Arabic ab initio	SL
Group 3: Individuals and societies	TITC	SL
	Global Politics	SL
	Psychology	SL
Group 4: Sciences	Biology	HL / SL
	Physics	HL / SL
	Chemistry	HL / SL
Group 5: Mathematics	Analysis and approaches	HL / SL

Please, note that 1. we do not offer group 6 subjects

2. the minimum number of students to offer a level is 4.

3. the minimum number of students to offer Psychology is 10.

4. Admission Categories

a. Admission to DP for KAIHL students

Students who want to study IB DP must study IGCSE which is offered in year 9 at KAIHL. IGCSE students and their parents are informed about DP and the subjects offered for the diploma programme at KAIHL. They are also informed about the requirements for the IB DP. Students are admitted to IB DP in year 10 on condition that they get overall 'B' from IGCSE programme and their IGCSE teachers give positive feedback on the students' academic skills.

b. Admission for students registered in other national schools

If a student at another national school wants to study IB DP at KAIHL the regulations are as follows;

1. Their parents or legal guardians need to contact with the IB DP coordinator at KAIHL.
2. The student is interviewed in two languages (Turkish and English) by a committee which is conducted by the DP coordinator.
3. If found adequate, the student sits an exemption which assesses his/her competency in different subjects and at an equal level with IGCSE exams. For further details, read the section 'Exemption for admission to DP at KAIHL'.
4. The exemption is evaluated by the exam committee which consists of professional IGCSE educators.
5. The threshold grade to be admitted to the Diploma programme is 70. However, as we are an Anatolian Imam Hatip High school, which offer religion studies, regarding the regulations of Ministry of Education (E.26941871-235-17463062/Exemptions), the students also have to take Turkish, Mathematics, Qur'an and The Prophet's life(Siyer) examinations based on 10th grade national education syllabus and have to succeed.
6. The students under this category will have to return their previous school after finishing IB Diploma programme in November in 12th grade.

* Under no circumstances is a student admitted after the first term of year 10 begins.

c. Admission for international students

Being subjected to the regulations in category 'b', international students are initially supposed to be registered at a national high school in Turkey.

They are also supposed to show an excellent level of competency in Turkish language for two reasons;

1. Group 1: Studies in language and literature is only offered in Turkish which requires efficient analysis and critical thinking skills and deeper literary understanding and evaluation in that language.
2. The fact that except for six DP subject, IB DP students are also supposed to study other national curriculum subjects all of which are in Turkish might be very difficult for a student to achieve the pass grade(50 out of 100).

d. Transfer students

Transfer students are the students coming from other IB schools in the halfway through their DP education. Special conditions for transfer students are as follows:

1. The DP subjects the student has already been taking in his/her previous school must have their equivalents at KAIHL. Only if the subjects and the level of each subject are the same with previously taken subjects and their parents sign the KAIHL IB DP Agreement, may a student be registered for the relevant DP cohort at KAIHL.
2. A comprehensive report about the student's progress in each IB DP subject and core requirements must be provided by the previous school IB DP coordinator. A committee of DP teachers at KAIHL evaluate the report and interview with the student. If found suitable and competent, the student is admitted to KAIHL.

5. Requirements to continue in the IB DP:

At KAIHL, DP candidates have to sit exams for the Ministry of Education (MEB) as well. This will enable them to get a high school diploma which otherwise would not be possible in any other way as IB diploma never replaces a high school diploma. Although the IBDP examinations are at the end of the 2nd year of the programme, official MEB exams might comprise DP subjects' content and act as mock exams for DP subjects as well as deciding for students' high school subject grades.

During the two-year course, students have to work on projects, take part in oral examinations, write essays or papers for the DP subjects all of which are internally assessed and will add up to their final IB marks.

Additionally, they will have to attend more lessons than national curriculum students who study 40 hours a week. For DP, there will be 43 to 45 lesson hours in a week, so DP candidates automatically accept 43-45 lesson hours in a week.

There are also summer schools for DP students to meet the requirement of 150 teaching hours for SL and 240 teaching hours for HL. All DP students have to attend summer schools (There is no additional fee for summer schools).

KAIHL aims to find the best link between the requirements of the two diplomas (IBDP and MEB), however, students need to be willing to accept this extra workload. That means not only good or excellent academic performance is necessary to be accepted as an IBDP student at the KAIHL but also willingness to accept a greater workload than those students who only attend classes for the Turkish National Education. Furthermore, they must show interest in the core of the DP; Theory of Knowledge (TOK), Creativity, Activity, Service (CAS) projects and Extended Essay (EE).

Students must develop and show competency in thinking skills, social skills, communication skills, self-management skills, and research skills all of which are supported through DP classes by the teachers. Especially, excellent time-management skills and independent learning skills will be critically important for students' studies and all DP students must be aware of their importance.

Besides, students need to be good speakers of English in order to be successful in the IB DP exams as majority of subjects are in English.

Students should not have any disciplinary case.

At the end of each year, year 10 and year 11, a committee of DP teachers will meet with the head of school and the IB DP coordinator to discuss each student's performance and progress for each DP subject. These meetings are of major importance to decide whether a student should continue with the diploma programme, certificate programme, or national programme and to decide ways to support them appropriately.

6. Admission conditions applied to all IB DP candidates

Both the students and their parents or legal guardians are informed about the regulations. Parents or legal guardians are to accept and sign the admission agreement that frames the responsibilities and regulations. (See appendix 1)

Parents or legal guardians must be aware of the fact that they must pay for the fees of the IB DP Programme and examination fees of the IB DP. There are certain times for a student to be able to quit IB DP which is subject to certain regulations on the payment and except for the timeline stated in the agreement the fee will not be refunded.

By applying the programme students accept Academic Integrity Policy, Assessment Policy, Language Policy and Access and Inclusion Policy of the KAIHL. Detailed information about the aforementioned policies is made by the coordinator after the students start the program.

7. Exemption for admission to IB DP at KAIHL

The exemption for external and international students will consist of the subjects and the topics stated below;

Turkish language and literature	Writing skills (literary interpretation and evaluation)
English language	Writing skills(Writing an article/a report/or a personal letter)
Biology	The content is based on IGCSE curriculum but will mainly address to general knowledge on the subject.
Physics	The content is based on IGCSE curriculum but will mainly address to general knowledge on the subject.
Chemistry	The content is based on IGCSE curriculum but will mainly address to general knowledge on the subject.
Mathematics	The content is based on IGCSE curriculum but will mainly address to general knowledge on the subject.

In order to be successful in the exam and admitted to Kartal Anadolu Imam Hatip High School, the pass mark is 70 out of 100.

**KARTAL ANADOLU IMAM HATIP HIGH SCHOOL
IB DIPLOMA PROGRAMME AGREEMENT**

1. All the IB DP students and their parents or legal guardians are subject to the conditions and practices in this agreement.
2. This agreement comprises all the standards, practices, and regulations written in the IB guides.
3. At KAIHL, IB Diploma programme is not obligatory but is solely the choice of a student and his/her parents on condition that they meet the requirements.
4. Parents or legal guardians are acknowledged via e-mail or message and they are responsible of any announcements broadcast through mail groups or message groups.

Financial admission conditions for IB DP:

5. **a. The programme fee** for two years is 2.500 EUR. It is paid in the first 5 successive months after registration according to the payment plan below;

Payment schedule:

*At registry: 500 EUR

15 September: 500 EUR

15 October: 500 EUR

15. November: 500 EUR

15 December: 500 EUR

* The first payment is between 15 June - 29 August, before the registration deadline.

Note: If the given dates fall on the weekend, the fee might be paid on the next business day.

- b. Subject fee:** Payment for subject is decided and published in the 'Fees and billing information for IB World Schools' document every year by the International Baccalaureate Organization.

Subject fee must be paid in October of grade 11 for the subjects whose exams are held in the first year (That is applied according to student's choice of subjects). The subject fee for the main examination session for the rest of the subjects is paid in March of grade 11.

A late subject fee is applied for the registration of any subject or amendment to a subject, level or response language after the registration deadline. Owing to the additional administration involved, subject registrations or amendments after the late registration period are charged at a significantly higher rate.

If the subject fee has not been paid, the exam registration will be incomplete. Similarly, if the programme fee has not been paid, exam registration will still be incomplete even if the subject fee has been paid.

c. Additional fees: These apply only if a student asks for one of the listed services below;

- Enquiry upon results
- By request services,
 - Legalization of each diploma and/or of each consulate country
 - Replacement diploma
 - Results to universities (per candidate; no charge for the first six universities)
 - Alternative examination venue (per candidate/subject)
- Appeals

Parents or legal guardians are informed by the Parents' Association & school finance division about the payment deadlines and their state of account.

Payment info:

Account name: Kartal Anadolu İmam Hatip Lisesi Müdürlüğü

Euro account: IBAN: TR11 0021 0000 0000 3692 5001 07 (Please, write the student's name, surname, and ID number in the explanation.)

Contact person: Fatma Betül ŞİRİN - Parents' council assistant

School phone number: 0216 387 15 44 extension: 128 Fax: 0216 387 13 10 Mobile: 0531 452 95 52

6. For retake exams, extra fee is paid for per subject by the parents or the legal guardians.
7. All the materials and the books necessary for students' studies are bought by their parents or legal guardians.
8. There is no extra fee for DP summer schools.
9. As a result of any inconvenience about the payment, the school committee ,consisted of the school principal, vice-principal and the coordinator, might transfer the student to the national programme.
10. If a student doesn't meet the requirements of the DP, his/her parents or legal guardians are informed about the situation and the student might be transferred to the national programme by the school committee. In this case, the payment is not refunded.
11. For the students who want to quit DP before the academic term begins, the payment is refunded except for the 10% of the whole amount. For the students who quit DP after the academic term begins, the payment is refunded except for the 10% and the expenses that meet for the time spent in the programme. 10% of the payment is 250 Euro. The periods a student is allowed to quit DP and the expenses for the time they spend in DP so will not be refunded is as follows;
 - a) after the 1st summer school: 375 EUR
 - b) at the end of 1st mid-break: 750 EU
 - b) at the end of term 1 of year 1: 1125 EU
 - c) at the end of 2nd mid-break: 1500 EU

d) at the end of 1st year: 1875 EU

If a student appeals for quitting DP between these dates, the refund is calculated according to the following period. Under no circumstances can a student quit DP after year 1. If he/she does, there is no refund. If the programme fee has not been paid on the date of an appeal to quit DP, the student is not transferred to the national programme before paying the programme fee.

If the number of students in a DP class drops below 10, the class may be combined with other DP classes.

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(name - surname - signature)
Parent or legal guardian

Address :

.....

.....

.....

.....

Mobile: 0 (.....)

e-mail:.....

Student's name - surname:

Student's mobile: 0 (.....)

Student's e-mail:

Contact person for general regulations and education:

IB DP Coordinator: Nalan Erdoğan

Mobile: +905327904996

e-mail: kaihlibdp@gmail.com

Review of the admission policy at KAIHL

The review of the KAIHL admission policy takes place every year as the needs and the conditions as well as the economical state that apply to the school cohort and atmosphere might change. The school administration and the pedagogical leadership team members are involved in the decision making process for the admission policy. The relevant IB guides are also referred.

Bibliography

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